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Licensing Department
Epping Forest District Council

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Licensing Department
Loughton Police Station
158 High Road
Loughton
IG10 4BE
Tel: 01279 625 405
Email: 7706@essex.pnn.police.uk

16 February 2016

Dear Mrs Tuckey,

LICENSING ACT 2003 – PREMISE LICENCE VARIATION S.34

PREMISE: Morrisons, 246-250 High Road, Loughton

APPLICANT: WM Morrison Supermarkets Plc via Gosschalks Solicitors

Further to the Variation received on 15 January 2016, and my letter dated 01 February 2016 I write to inform you that after further consultation with the applicant, and their agreement to amended versions of my proposed conditions Essex Police formally withdraw their representation. The agreed conditions should read:

1. The premises shall install and maintain a comprehensive CCTV system covering the internal and external entrance of the premises. It will also cover all entry and exit points. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 28 days with time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or Responsible Authority. Download or export of CCTV should be in the native file format with the native player.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.
3. The premises licence holder will continually risk assess the need for SIA guards and act accordingly.
4. Notices shall be displayed at all exit points and in the car park requesting customers to respect the neighbours and to leave quietly.



I enclose copies of the correspondence emails for reference.

[REDACTED]

[REDACTED]

[REDACTED]

ABII

Epping & Brentwood Licensing Officer
West LPA

Enc.

Cc. Gosschalks Solicitors
Via email – MCJ@gosschalks.co.uk

Peter Jones 42007706

From: Clare Johnson <MCJ@gosschalks.co.uk>
Sent: 03 February 2016 15:59
To: Peter Jones 42007706
Subject: RE: Morrisons, 246-250 High Road, Loughton GTE:00211762

Dear Peter

I refer to your representation upon which I have taken Morrison's instructions. Morrisons would be agreeable to the following amended conditions:-

1. The premises shall install and maintain a comprehensive CCTV system covering the internal and external entrance of the premises. It will also cover all entry and exit points. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 28 days with time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or Responsible Authority. Download or export of CCTV should be in the native file format with the native player.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.
3. The premises licence holder will continually risk assess the need for SIA guards and act accordingly.

I would be grateful if you would advise as to whether the above conditions are acceptable.

Kind regards.

Clare

Clare Johnson | Partner | Licensing

Gosschalks, Queens Gardens, Kingston Upon Hull, HU1 3DZ

DD: 01482 590243 | **F:** 0870 600 5947 | **M:** 07949 132927 | **Switch:** 01482 324252 | www.gosschalks.co.uk

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From: Peter Jones 42007706 [<mailto:Peter.Jones@essex.pnn.police.uk>]
Sent: 01 February 2016 12:59
To: EFDC Licensing
Cc: Victoria Turner
Subject: Morrisons, 246-250 High Road, Loughton

Good Afternoon,

Further to the application to vary the above Premises Licence, please find attached the response of Essex Police.

Kind Regards,

Peter

Peter Jones ABII (7706)

Epping & Brentwood Licensing Officer
Epping Forest & Brentwood Local Policing Hub
West LPA

 Tel. 101 (Ext. 313604) or 01279 625405

 Mobile. 07870 909762

 Peter.Jones@essex.pnn.police.uk

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 Loughton Police Station, 158 High Road, Loughton, Essex, IG10 4BE

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Peter Jones 42007706

From: Peter Jones 42007706
Sent: 15 February 2016 12:20
To: 'Clare Johnson'
Cc: EFDC Licensing
Subject: RE: Morrisons, 246-250 High Road, Loughton GTE:00211762

Good Afternoon Clare.

Apologies for the delay, I have been out of the office quite a bit.

I am happy with the amendments below in relation to proposed conditions 1,2 & 3 in my letter dated 01 February 2016. I note no reference to proposed condition 4, before considering withdrawing could you advise your clients position regarding this.

Many Thanks

Peter Jones ABII (7706)

Epping & Brentwood Licensing Officer
Epping Forest & Brentwood Local Policing Hub
West LPA

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From: Clare Johnson [mailto:MCJ@gosschalks.co.uk]
Sent: 03 February 2016 15:59
To: Peter Jones 42007706
Subject: RE: Morrisons, 246-250 High Road, Loughton GTE:00211762

Dear Peter

I refer to your representation upon which I have taken Morrison's instructions. Morrisons would be agreeable to the following amended conditions:-

1. The premises shall install and maintain a comprehensive CCTV system covering the internal and external entrance of the premises. It will also cover all entry and exit points. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 28 days with time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or Responsible Authority. Download or export of CCTV should be in the native file format with the native player.

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3. The premises licence holder will continually risk assess the need for SIA guards and act accordingly.

I would be grateful if you would advise as to whether the above conditions are acceptable.

Kind regards.

Clare

Clare Johnson | Partner | Licensing

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From: Peter Jones 42007706 [<mailto:Peter.Jones@essex.pnn.police.uk>]

Sent: 01 February 2016 12:59

To: EFDC Licensing

Cc: Victoria Turner

Subject: Morrisons, 246-250 High Road, Loughton

Good Afternoon,

Further to the application to vary the above Premises Licence, please find attached the response of Essex Police.

Kind Regards,

Peter

Peter Jones ABII (7706)

Epping & Brentwood Licensing Officer
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Peter Jones 42007706

From: Clare Johnson <MCJ@gosschalks.co.uk>
Sent: 15 February 2016 16:29
To: Peter Jones 42007706
Subject: Morrisons, 246-250 High Road, Loughton GTE:00211797

Dear Peter

I have now taken Morrisons instructions on your e-mail of today's date and confirm that Morrisons would be agreeable to adding the condition "Notices shall be displayed at all exit points and in the car park requesting customers to respect the neighbours and to leave quietly".

Are you happy for me to write to the Licensing Authority to confirm that Morrisons is agreeable to this condition and the conditions referred to in my e-mail of 3 February being attached to the premises licence and that we understand that on that basis your representation will be withdrawn?

I look forward to hearing from you.

Kind regards.

Clare

Clare Johnson | Partner | Licensing

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Peter Jones 42007706

From: Peter Jones 42007706
Sent: 16 February 2016 13:42
To: 'Clare Johnson'
Cc: EFDC Licensing
Subject: RE: Morrisons, 246-250 High Road, Loughton GTE:00211797

Clare,


Thank you for this, If you would confirm to the Council that your client is in agreement to conditions 1,2 & 4, and an amended condition 3.


I will do the same, as part of my withdrawal letter.

Trust okay

Peter Jones ABII (7706)

Epping & Brentwood Licensing Officer
Epping Forest & Brentwood Local Policing Hub
West LPA

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Clare

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